

HOW TO APPLY?



Employment in the Social Economy (ESEP) aims to:

- increase job opportunities for disadvantaged groups and disabled persons in the labour market
- enhance the financial independence of disadvantaged persons and prevent social exclusion and marginalization;
- assist the voluntary sector in enhancing their capabilities to provide services to those who use them.

Through this project which is part - financed by the European Social Fund, the Employment and Training Corporation (ETC) will be providing employment grants to organizations whose main activity is not a commercial one, which seek to recruit jobseekers falling under certain criteria.

IF YOU ARE:

- ▶ a non-commercial organisation
- ▶ based in Malta and/or Gozo

You may be eligible to employ full-time and/or part-time employees to help in the running of your organization and you will receive a grant at a fixed rate of **€4,500 per annum** for full-time employment or **€2,250 per annum** for part-time employment.

- ▶ Interested applicant organisations are to submit a complete application form together with an **ESEP 03 Vacancy Profile'** form or the **ESEP 04 Recruitment Request'** form (depending on whether they have already identified a potential candidate or not) together with a copy of the Voluntary Organisation Certificate and a copy of the Statute.
- ▶ If a candidate has already been selected, the above documents are to be sent together with a signed CV and a photocopy of the ID card of the person in hard copy format.

More detailed information on this process is available on the ESEP Guidelines which together with all other necessary forms can be downloaded from the ETC website: www.etc.gov.mt

Alternatively you can contact the ESEP Unit and someone will explain the process and forms involved in more detail.

DEADLINE FOR APPLICATIONS ◀◀

The last recruitment must take place by end March 2013 for the recruitment to be considered eligible for the Grant. Recruitment which is initiated after March 2013 cannot be considered eligible for funding.



TERMS AND CONDITIONS

Terms and conditions to be followed by the employer to be eligible for the grant are listed in the ESEP Guidelines (ESEP 10) that can be obtained on request from the ETC or downloaded from the website www.etc.gov.mt

ELIGIBILITY CRITERIA FOR EMPLOYEES

- 1 Registered unemployed young persons aged 16-24 who never worked (i.e. new labour market entrants)
- 2 Registered unemployed young persons aged 16-24 with previous work experience not in line with the job preference submitted in the application
- 3 Registered unemployed graduates who completed their studies and never worked in their field of study.
- 4 Inactive persons (i.e. at least a one (1) year break from last employment.)
- 5 Registered unemployed jobseekers aged 25 years and over who have been unemployed for at least six (6) months.
- 6 Recently made redundant persons, who would like to change their job preference – recently made redundant i.e. within twelve (12) months from date of last employment.
- 7 Any person who is a registered disabled person and who has a recognized physical, mental or psychological impairment.
- 8 Any person who has not attained an upper secondary educational qualification or its equivalent, who does not have a job or who is losing his/her job.
- 9 Any person older than 50, who does not have a job or who is losing his/her job.
- 10 Any person recognised to be or to have been an addict in accordance with national law.
- 11 Any person who has not obtained his/her first regular paid employment since beginning a period of imprisonment or other penal measure.



Employment In the Social Economy Project Unit

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“are you an
ACTIVE ORGANISATION
in the community?
or do you feel
DISADVANTAGED
and require additional
assistance to find
employment?”



Employment in the Social Economy

CAN HELP YOU!



Operational Programme II – Cohesion Policy 2007-2013
Empowering People for More Jobs and a Better Quality of Life
Project part-financed by the European Union
European Social Fund (ESF)
Co-financing rate: 85% EU Funds; 15% National Funds



Investing in your future