

1<sup>st</sup> October 2012

Dear Sir ,

The Malta Council for the Voluntary Sector(MCVS) is looking for Web/Graphic Designers who wish to give their services for the provision of Basic Web Sites at a *very reduced* price to Voluntary Organisations. We also encourage Companies possibly to do one or more web designs for free as part of their corporate social responsibilities. The idea behind this scheme is to support Voluntary Organisations enrolled with the Commissioner for Voluntary Organisations and who do not have their own web site.

Those companies/individuals that accept to enter in this scheme be included in a list and promoted on the MCVS web site with Voluntary Organisations. The Voluntary Organisations may then contact the Company through the MCVS and an agreement according to the submitted price be drawn up between the Company and the VO.

Interested Companies/Individuals are to contact the Malta Council for the Voluntary Sector during normal office hours on Tel: 25903891 or send an e-mail on: [mcvs.meef@gov.mt](mailto:mcvs.meef@gov.mt) by Friday the 5<sup>o</sup> October 2012

We thank you beforehand for your support to Voluntary Organisations.

Sincerely

Mauro Pace Parascandalo  
Executive Secretary

## **Annex 1**

**Wordpress CMS system and the menu details are as follow:**

☐ **Home page:**

☐ **About Us - CMS page**

○ **dynamic content from admin section**

☐ **News module**

○ **News/Events list(title, date and description)**

☐ **Document Module**

○ **Registration form – Membership – Application form download**

☐ **Gallery**

○ **Gallery Module – (Title / Description/Images)**

☐ **Contact us form**

○ **Submitted details will be sent to administrator**

### **Sponsors**

1) Admin can add/edit/delete/activate/deactivate ads

2) Sponsors will be listed out in the design layout which is activated by admin.

3) Sponsors will be randomly shown

### **Header**

1) Header will be randomly changing images

2) Admin can add/edit/delete/activate/deactivate images

### **The following plug-in would also be included:**

**All-In-One-SEO-Pack:** This plug-in is used to maintain Search Engine Optimization – Support the website in search engine in greater level

**Wordpress Importer:** This plug-in is used to import posts, pages, menus, comments from other word press blog.

**Security Scan:** This plug-in is used to secure the blog system and protect your database.

**Auto Thickbox:** It converts all images, which have inserted in posts as pop up light box view.

**Technology(recommended):** Wordpress 3.3.1 (PHP & MYSQL), HTML5, CSS3, JQuery

**Annex 2**

**Draft Web Layout**

