|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title (Mr, Mrs, Ms...)**  |  |  |  |  |  |
| **Family Name**  |  |
| **First Name** |  |
| **Function** |  |
| **Name of Voluntary Organisation (VO)**  |  | **VO Reg. n°** |  |
| **Address** |
| **Street Name and Number**  |  |
| **Post Code**  |
| **Town/City** |  |
| **Malta/Gozo** |  |
| **Telephone n°**  |  | **Mobile n°**  |  |
| **E-mail** |  |
| **Web site**  |  |
| **VO Contact Person**  |  |

Below is the list of Training Courses being organised. Please indicate next to the course/s you wish to participate.

|  |  |  |
| --- | --- | --- |
| **Title** | **Date** |  |
| 1. Communications and Campaigning
 | 20th July 2013 |  |
| 2. Managing Volunteers and staff (including recruitment, appraisal, training etc.)  | 27th July 2013 |  |
| 1. Networking, sharing best practice and ideas
 | 7th September 2013 |  |
| 1. Governance - Finance and Legal
 | 28th September 2013 |  |
| 1. Values, ethics and principles of operating a 'service'
 | 12th October 2013 |  |
| 1. Sustainability & Fundraising techniques
 | 26th October 2013 |  |

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| **Signature of authorised person from VO** | **VOLUNTARY ORGANISATION’S STAMP (if available)** |

Note that places are limited for every training session and thus confirmation is done on a first come first served basis.